



Department of Health and Social Development

ANNUAL REPORT 2004-05

SOCIAL DEVELOPMENT (VOTE 12)

Table of Contents

FOREWORD BY THE MEC

None -----

FOREWORD BY THE MEC

During the past financial year of 2004/05, the

PART A

The department has, for the third consecutive

1.2 Information on the Department

The Department has, as its primary cote Departits To the public following security safety net

To provide the administration and payment support services for social assistance grant safety net for the poor and vulnerable

- Ø District and sub-district administrative support
- Ø District and sub-district social assistance grant application processing
- Ø

3. Overview of the service delivery environment for 2004/05

not be over emphasized. The establishment of SASSA, therefore serves, as both a noble and practical intervention to realize a lasting solution to all these challenges.

The transformation of Social Development institutions present a platform to ensure equity and accessibility, which was still a challenge to be addressed.

The HIV/AIDS challenges are enormous with an increase in the number of orphans and vulnerable children. Placement of children in alternative care was given a priority and best practices are being explored.

The Expanded Public Works Programme was being initiated and measures were put in place to integrate it with Community Home Based Care, Early Childhood Development and the Training of Community Health Workers Programmes.

| | | Objective | measure | 2003/04 | 2004/05 | Achievements 2004/05 | deviation from target |
|--|--|------------------|--|---|--|---|--|
| | | | <p>Tenders (Health & Welfare core function NTP's & HEDP's) advertised four months before expiry.</p> <p>Tenders (Health & Welfare core function NTP's & HEDP's) awarded within 90 days after closing date.</p> | <p>85% of the tenders were advertised in time before expiry.</p> <p>85% of the tenders were advertised in time before expiry.</p> | <p>100% of the tenders will be advertised in time.</p> <p>100% of the tenders will be awarded in time.</p> | <p>82% of the tenders were advertised four months before expiry.</p> <p>84% of tenders were awarded within 90 day</p> | <p>Bench-marks (csterng bids) were not clear for the DTC to adjudicste. Unavailability of Sub-Bid Committee.</p> |

| | | | | 2004/05 | target |
|--|---|-------------|------------------------------|---|--|
| | The number of tenders awarded to HDI' owned companies | 90% awarded | 95% of tenders to be awarded | •86% of tenders awarded to 100% HDI companies | Lack of capacity by HDI's companies in acquiring medical tenders |
| | Staff Accommodation | | Treasury Approval 1 | Draft Feasibility completed for March 2005 | |

| | | | | | |
|----------------------------------|--|---|--|--|------|
| 4.To develop Norms and Standards | Plan to review Norms and standards developed | Norms and standards have been developed | Developed domain specific standards available for 2004/05 for various units. | Domain specific standards were reviewed, improved and finalised. The same were printed, distributed to all institutions and presented by the MEC to the Public During Batho Pele day in Vhembe District. | None |
| | | | Citizen's report for 2004/05 available | The Departmental consolidated Citizens' Report was compiled, finalised and distributed to all the institutions. It was also distributed to the members of the Public on the Batho Pele day. | None |

| | | | | | |
|--|--|--|---|--|------|
| 5.To formulate and manage departmental | | | Six Batho Pele health and welfare summits with the stake holders organized one per district by 31/03/2005 | One Batho Pele summit was held per District with the stakeholders. Service delivery improvement plan for the whole Department was compiled, consolidated and finalised and presented to the members of the public on the Batho Pele | None |
|--|--|--|---|--|------|

efficient and
Effective
human
resources

Plan developed

norms available
for the Dept.

the following
Professionals
developed and
finalized:
Social workers,

standard
framework and managers/supe

TD(signed by)T.001 -1.153 T5(managers/6upe)Tj02 Tc -0.0003 53 T3T*(signed by)T7rs by

performance
management
And
development
system

workplans,
standard
framework
and
performance
agreements
signed by
managers/s
upervisors
and
subordinates

standard
framework and
performance
agreements
signed by
managers/supe
rvisors by

facilitate and address
employment equity in

| | Availability of policy Data base | No data base available | Audit 100 % of existing policies | 20 % of policies audited & put on data base | Inadequate Capacity (staff); Need to market Roles of Unit |
|--|--|--|-------------------------------------|---|--|
| 12.To consolidate departmental quarterly, Mid Term EXCO and Annual reports | Availability of consolidated quarterly & Annual Reports approved & sent to Treasury, Office of Premier & National Departments by prescribed Treasury timelines. | 2004I -0.Aartoles rep T*(availoved &)Tj0.001 Tc -0.0001 Tw T* [(sent to Trea)5(sury,)] TJ0.0006 Tc 0.0002 Tw TD(Offic | | | |

| | | | | | |
|---|--|--|--|---|---|
| | consistent with legal mandates and the constitution | | Social Development Bill | have started for the Provincial Social Development Bill | |
| 16.To draft Service Level Agreements | Agreements prepared according to specifications Agreements which comply with Treasury Regulations and Departmental Policies | 126 Agreements were dealt with | To finalise an SLA within 10 days of receipt | Received 121 requests of which 93 are finalised | Some of these contracts were received at the end of the Financial Year and could not be completed in time Lack of administrative staff (support) |
| 17.To manage lawsuits by and against the department | Reduced number of lawsuits | Received cases = 112 Finalised 0064idos64 Tw T* [(Finalised 0).c012 Tc 0 0.001 | | | |

***Programme/Sub programme: e.g. Programme 1 Strategic Goal:
Health Administration***

Programme/Sub programme: e.g. Programme 1 3

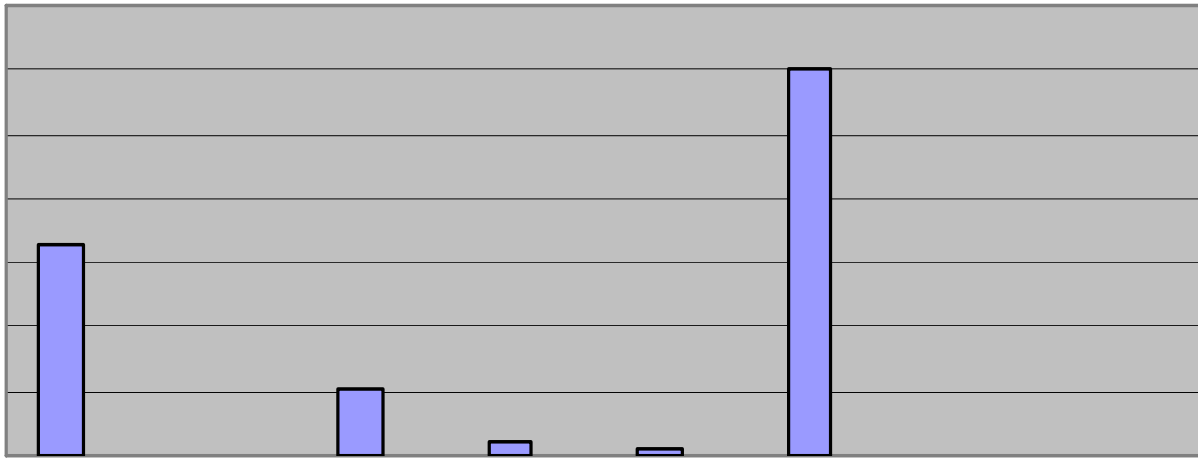
| Programme/Sub programme: e.g. Programme 1 Health Administration | | Strategic Goal: To develop Information Management and Technology strategy | | | |
|--|---|--|--|--|--|
| Strategic Objective | Performance Measure | Actual Outputs (2003/04 Baseline) | Target Output (2004/05) | Actual Achievements(2004/0 5) | Reason/s for Deviation from target(under & overachievement) |
| | A departmental risk strategy, plan and methodology are in place by end of January 2005. | No risk strategy in place | A departmental risk strategy , plan and methodology are in place | | |

| Programme/Sub programme: e.g. Programme 1 Health Administration | | Strategic Goal: To develop Information Management and Technology strategy | | | |
|--|--|--|------------------------------------|--|--|
| Strategic Objective | Performance Measure | Actual Outputs (2003/04 Baseline) | Target Output (2004/05) | Actual Achievements(2004/0 5) | Reason/s for Deviation from target(under & overachievement) |
| | Undertake corruption and investigations with | | | | |

were bought for pay point committees members.
• to the end of 2010, 1 wheelchairs were bought and allocated

**STRATEGIC
OBJECTIVES**

**PERFORMANCE
MEASURE/TARGET**



| | | | |
|---|-------------|-------------|--|
| | No baseline | No baseline | completed. |
| Project team for SASSA work streams established. | | | |
| | No baseline | No baseline | Business plan for integrity improvement projects and SASSA establishment in Limpopo was done and approved. |
| Business plan for integrate improvement project teams for SASSA established | | | Financial ring fencing completed. |
| | No baseline | No baseline | |
| Financial ring fencing done. | | | |

6.1.3 Programme 3: Social Welfare Services

Programme Objective: To render Integrated and comprehensive developmental social work services to communities with emphasis on the poor and the most vulnerable.

Sub-programme: treatment and prevention of substance abuse

Strategic Goal: provision of Appropriate Interventions for Substance abuse, treatment

| | | | | | |
|--|---|---------------------|--------------------------------------|---|--|
| | Number of detoxification centers established. | No measure | 1 detoxification center established. | <ul style="list-style-type: none"> No detoxification center established. | <ul style="list-style-type: none"> Lack of funds and trained personnel to run the center. |
| | Number of NGO's established and funded | 20 NGO established. | 2 NGO's established | <ul style="list-style-type: none"> 2 NGO's Established and funded. | |

Number of
outreach
programmes in
place

1 outreach programme
in place

1 outreach
programme in place

- 1 outreach
programme in

Number of
community based

Number of
volunteers trained
in Neighbourhood
Response to
Child Protection.

6.1.4 Programme 4: Development and Support Services

| Programme/Sub –programme: 4 Development and Support | | Reduction of the incidence of poverty in the Province | | | |
|--|--|---|---|--------------------------------|--|
| Strategic Objectiv | Performance Measure | Actual Outputs (2003/04 Baseline) | Target Output (2004/05) | Actual Achievemen (2004/05) | Reason/s for Deviation from target |
| | Number of sustainable and integrated poverty alleviation projects established | 17 new projects established | 24 new integrated and sustainable projects established. | • | |

Disaster Board

from Drought

100% affected families
assisted

| | | | | | |
|-----------------|--|--|--|--|--------|
| To develop data | | | | | target |
|-----------------|--|--|--|--|--------|

6.1.5 Programme 5: Population Development and Support Services

POPULATION DEVELOPMENT AND DEMOGRAPHIC
TTRENDS

STRATEGIC GOAL:

- To ensure that population trends are consistent with the achievements of sustainable human development
- To promote and implement the population policy

| Strategic Objective | Performance Measure | Actual outputs |
|------------------------|------------------------|----------------|
|------------------------|------------------------|----------------|

| | | | | | |
|---|----------------------------------|---|-------------------------------------|--|--|
| the population of the Limpopo Province up until 7015. | | statistics | | | unqualified responses to the advertisement. The study will be re-advertised next financial year (7005 / 6) |
| 2.2. Conduct an evaluation study on Vital Registration. | Availability of research report. | 4 workshops and one provincial campaign conducted | Collection of data and draft report | | |

- Research proposal and
i c [(i c [(i c 640 1ts1 Tc -0.0001 Tw T*(study will comple000;ort)Tj Tc 0 Tw 0 -1.14
- Research proposal and

The adjustment estimate process provided an additional once off R463 million to increase the budget to R 6.7 billion. An additional R 265 million was made available over and above the amount requested and the department managed to utilize some of the additional funds to under spend by only R 85.4 million (1.3 %). The Provincial Treasury was informed that the department was not in a position to utilize all the funds allocated.

Conditional Grants

The food security grant was under spent by R 42.9 million due to late finalization of the National Tender and we hope that this

I believe that the audit provides a reasonable basis for my opinion.

3. AUDIT OPINION

In my opinion, the financial statements fairly present, in all material respects, the financial position of the Department of Health and Social Development - Vote 12 - at 31 March 2005 and the results of its operations and cash flows for the year then ended, in accordance with

4.5 Expenditure

4.5.1 Supply chain management

The department did not adhere to all the requirements in respect of Supply Chain Management. Quotations with excessively high prices were received and accepted, while no benchmarking of prices was done. Items bought at abnormally high prices did in one case also not agree to the specifications of the quotation.

4.5.2 Asset verification

The existence of assets purchased to the value of R6 015

3.3 STATEMENT OF ACCOUNTING POLICIES AND RELATED MATTERS

The Annual Financial Statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. However, where appropriate and meaningful, additional information has been

Salaries and wages comprise payments to employees. Salaries and wages are recognised as an expense in the statement of financial performance when the final authorisation for payment is effected on the system. The expenditure is classified as capital where the employees were involved, on a full time basis, on capital projects during the financial year. All other payments are classified as current expense.

Social contributions include the entities' contribution to social insurance schemes paid on behalf of the employee. Social contributions are recognised as an expense in the Statement of Financial Performance when the final authorisation for payment is effected on the system.

Short-term employee benefits

The cost of short-term employee benefits is expensed in the Statement of Financial Performance in the reporting period when the final authorisation for payment is effected on the system. Short-term employee benefits, that give rise to a present legal or constructive obligation are disclosed as a disclosure note in the Annual Financial Statements and are not recognised in the Statement of Financial Performance.

Long-term employee benefits and other post employment benefits

Termination benefits

Obligations arising from leave entitlement, thirteenth cheque and performance bonus that are reflected in the disclosure notes

Recoverable revenue represents payments made and recognised in the Statement of Financial Performance as an expense in previous years due to non-performance in accordance with an agreement, which have now become recoverable from a debtor. Repayments are transferred to the Revenue Fund as and when the repayment is received.

16. Comparative figures

4. APPROPRIATION STATEMENTS

**Appropriation
Statement
for the year ended
31 March 2005**

| | |
|------------------------------|---------|
| Compensation to employees | 156,009 |
|------------------------------|---------|

**Detail per programme 1 - ADMINISTRATION
for the year ended 31 March 2005**

| | 2004/05 | 2003/04 |
|--|----------------|----------------|
|--|----------------|----------------|

| | | | | | | | | | | | | |
|--|------------------------------------|--------|-------|---|-------|---------------|--------|-------|--------|--------|--------|--------|
| | Goods and services | 16,568 | 2,032 | - | 1,850 | 16,386 | 14,336 | 2,050 | 87.5% | 18,957 | 11,431 | |
| | Interest and rent on land | | | | | - | | - | 0.0% | | | |
| | Non-profit institutions | 763 | 3,084 | | 41 | 3,888 | 2,479 | 1,409 | 63.8% | 1,899 | - | |
| | Households | 2,473 | 1,129 | - | | 1,344 | 1,263 | 81 | 94.0% | | | |
| | Payments for capital assets | | | | | | | | | | | |
| | Buildings & other fixed structures | 66,000 | | | 1,716 | 67,716 | 67,715 | 1 | 100.0% | 15,029 | 17,959 | 13.48i |

**Detail per programme 2 - SOCIAL ASSISTANCE
for the year ended 31 March 2005**

Transfers and
subsidies

Detail per programme 3 - SOCIAL WELFARE SERVICES
for the year ended 31 March 2005

| | | 2004/05 | | | | | 2003/04 | | | |
|-----------|-------------------------|------------------------|-------------------|----------|---------------------|--------------|--------------|--------------|--------------|--------------|
| Programme | Subprogramme | Adjusted Appropriation | Shifting of Funds | Virement | Final Appropriation | Final Actual | Final Actual | Final Actual | Final Actual | Final Actual |
| | | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 | % | R'000 | R'000 |
| 3.1 | Administration | | | P 0.00 | P 0.00 | P 0.00 | P 0.00 | | | |
| | Transfers and subsidies | 11,040 | -34 | 3,106 | 14,112 | 14,112 | 14,112 | 100 | 14,112 | 14,112 |

| | | | | | | | | | | |
|-------------------------------|--|--|---|---|------|--|--|--|--|--|
| Victim Empowerment | | | | | | | | | | |
| Current payment | | | - | - | 0.0% | | | | | |

| | | | | | | | | | |
|------------------------------------|----------------|----------|---------------|----------------|----------------|--------------|--------------|---------------|--------|
| Non-profit institutions | 46,686 | | 4,045 | 50,731 | 47,758 | 2,973 | 94.1% | 37,702 | 37,559 |
| Households | | | 511 | 511 | 40 | 471 | 7.8% | | |
| Capital | | | | | | | | | |
| Machinery & equipment | 948 | | 1,386 | 2,334 | 1,238 | 1,096 | 53.0% | 518 | 659 |
| Software & other intangible assets | | | 270 | 270 | | 270 | 0.0% | | |
| Total | 121,403 | - | 18,303 | 139,706 | 130,676 | 9,030 | 93.5% | 18,303 | |

| | | | |
|--------------|----------------|----------|--------------|
| Total | 125,012 | - | 5,431 |
|--------------|----------------|----------|--------------|

Notes to the Appropriation Statement

The Department had planned to undertake an audit on the NGO's and creches , but due to the limited time the audit could not be conducted hence some underspending was also realised in this regard.

2.SOCIAL ASSISTANCE GRANTS

R 66,447

The department realised a saving on the allocation for social grants as well as grants distribution costs due to the fact that more funds than what the department requested were allocated. As such not all the additional funds were fully spent.

3. SOCIAL WELFARE SERVICES

**R
9,03
0**

R2004 underspending for this programme is as a result of the non delivery of orders by suppliers due to the limited time. M(ts or)] TJ0.0014 Tc -0.0000

The Department had pla)] TJ0.0012 Tc -0.0003 Tw-560719 0 Td [nned n

| | | |
|--|----------------|----------------|
| | <u>128,216</u> | <u>150,487</u> |
|--|----------------|----------------|

Statement of Financial Position

Cash and cash equivalents at end of period

91,735

Notes to the Annual Financial Statements

1. Annual Appropriation

1.1 Annual Appropriation

Included are funds appropriated in terms of the Appropriation Act for Provincial Departments (Equitable Share)

Total

Final Actual Funds Variance

=====

| | | | |
|---|---------------------|--------|-------|
| Professional bodies and membership fees | | 237 | |
| Resettlement costs | | 467 | 33 |
| Owned and leasehold property expenditure | | 2,995 | |
| Transport provided as part of the departmental activities | | 247 | |
| Travel and subsistence | 5.3 | 11,266 | 3,156 |

| <u>6.</u> | Unauthorised expenditure | Note | R'000 | R'000 |
|-----------|---|--------------------------|----------------|-----------------------|
| 6.1 | Reconciliation of unauthorised expenditure | | | |
| | Opening balance | | 172,490 | 99,550 |
| | Unauthorised expenditure – current year | | - | 72,940 |
| | Unauthorised expenditure awaiting authorisation | | <u>172,490</u> | <u>172,490</u> |
| 6.2 | Unauthorised expenditure | | | |
| | Incident | Disciplinary steps taken | | Total |
| | Over-Expenditure in Programme 2 | None | | 56 [05Tc 2.377 0.006 |

10.3 Other debtors

BOSASA

Description of the arrangement.

The Department has engaged the service of BOSASA to manage it's Service Care Center that provides accommodation for children under the age of 18 who are awaiting trial.

Rights to use specified assets.

The Department provides the fixed property equipments. The service provider
is B O S A S A

| | | | | | | | |
|------------------|---|---|---|--|------|--------|--------|
| Operational | | - | | | 0.0% | | |
| Centre | - | - | - | | | 200 | 181 |
| Criminal Justice | | - | | | 0.0% | | |
| System | - | - | - | | | 1,131 | 141 |
| Regulation 11 | | - | | | 0.0% | | |
| | - | - | - | | | 91,280 | 84,683 |

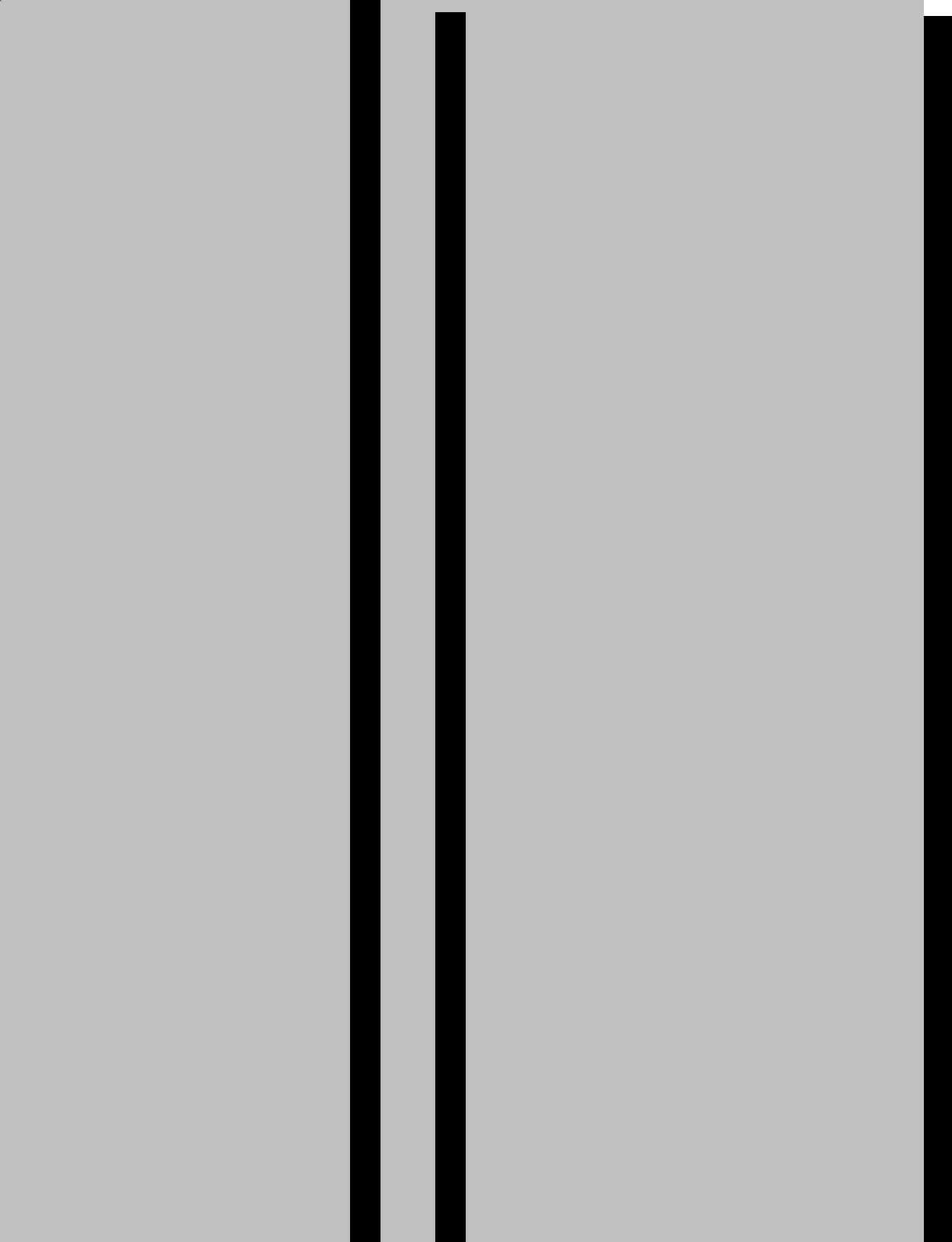
ANNEXURE 3

| | | | | | | | | |
|----------------|-------|--------|--------|--------|--------|----|--------|--------|
| Foster Care | 9,970 | 10,633 | 10,539 | 11,584 | 22,711 | -7 | 11,939 | 14,001 |
|----------------|-------|--------|--------|--------|--------|----|--------|--------|

| | | | |
|--------------------|--------|--------|--------|
| | 18,051 | 28,974 | 47,025 |
| Computer equipment | 3,188 | 3,188 | |

| | | | | |
|-------------------------------|-------|-----|-------|--|
| | 1,531 | 939 | 2,470 | |
| Other machinery and equipment | | | | |

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|



TOTAL

2580

1068

58.6

0

TABLE 4.2 – Profile of employees whose positions were upgraded due to their posts being upgraded

| |
|----------------------|
| Beneficiaries |
|----------------------|

| | | | | | | |
|---|-----|---|---|---|---|--------------------------------|
| Skilled (Levels 3-5), Permanent | 440 | 0 | 0 | 0 | 0 | no promotions werl27ffected |
| Highly skilled production (Levels 6-8), Permanent | 566 | 0 | 0 | 0 | 0 | |

| | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|---|----------|--|
| | | | | | | | | | s | hit e | |
|--|--|--|--|--|--|--|--|--|---|----------|--|

TABLE 6.6 - Disciplinary Action

| Disciplinary Action | |
|---------------------|--------------------|
| 1. Verbal Warning | 2. Written Warning |
| 3. Suspension | 4. Termination |

**TABLE 9.2 – Disability Leave (Temporary and Permanent) for Jan 2004 to
Dec 2004**

| Salary Band | |
|-------------|--|
| | |

her/his name and position.

Senior

Finalised

| Outcomes of disciplinary hearings | Number | Percentage of Total | Total |
|-----------------------------------|--------|---------------------|-------|
| Total finalised | 58 | 58.70% | 58 |
| Total not finalised | 48 | 45.30% | 48 |

TABLE 11.3 – Types of Misconduct Addressed and Disciplinary Hearings

| Type of misconduct | Number | % of total |
|--------------------|--------|------------|
| Dismissals | 12 | 21.8 |

Amount (R'000) recovered as a result of

| | | | | | | |
|------------------------|--------|---|---|---|---|---|
| assemblers | | | | | | |
| | Male | 0 | 0 | 0 | 0 | 0 |
| Elementary occupations | Female | 0 | 0 | 0 | 0 | 0 |
| | Male | 0 | 0 | 0 | 0 | 0 |

HR OVERSIGHT - APRIL 2004 to MARCH 2005 - Limpopo - Welfare

TABLE 13.1 - Injury on Duty

| Nature of injury on duty | Number | % of total |
|--------------------------|--------|------------|
|--------------------------|--------|------------|

- § Employees at level 8 - 11 would be identified and sent for fellowships or twinning programmes in other countries. This will be in areas of Human Resources, Public Management and Hospital Management.
- § Each EE Committee in its plan would identify